



Butte Falls School District #91

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OFFICIAL MINUTES OF SCHOOL BOARD MEETING

MONDAY JULY 9, 2018

DATE/TIME/PLACE: A meeting of the School Board of Butte Falls School District 91 was held on Monday July 9, 2018 at 6:00 p.m. in the district office meeting room, 720 Laurel Avenue, Butte Falls, OR.

ROLL CALL: Steve Nelson, Dan Murphy, Kathleen Misfeldt, Stephanie Pitts via conference call, Aaron Worman arrived at 6:07 p.m.

ADMINISTRATION: Dr. Phil Long, Dianne Gorman

SECRETARY: Julie Freeman

PUBLIC: none

CALL TO ORDER: Board Vice Chair Steve Nelson called the meeting to order at 6:00 p.m.

PLEDGE OF THE ALLEGIANCE: Mr. Nelson led the Pledge of the Allegiance.

NOMINATIONS FOR BOARD CHAIR & VICE

CHAIR: Mrs. Misfeldt made a motion to nominate Stephanie Pitts for Board Chair. Mr. Murphy seconded. 5 aye votes, 0 opposed. Mr. Murphy made a motion to nominate Steve Nelson for Vice Chair. Mrs. Misfeldt seconded. 5 aye votes, 0 opposed.

APPROVE AGENDA: Agenda adjustments Add:

- 3.1 Superintendents Update (Seismic Retrofit Project; Purchase of Bus; Curriculum Materials for 2018-9; and grand-funded teacher planning days in August)- Dr. Long
- 3.3 Public Comment
- 5.2 Authorization to proceed with purchase of new bus - Dr. Long - ACTION
- 5.3 Authorization to proceed with purchase of curriculum materials - Dr. Long - ACTION
- 6.1 Recommendation to hire Harry Hedrick as Health/PE teacher for 2018-19 school year - Dr. Long - ACTION

Mr. Murphy made a motion to approve the agenda as amended. Mrs. Misfeldt seconded. 5 aye votes, 0 opposed.

CONSENT AGENDA/

MINUTES: Mr. Murphy made a motion to approve the minutes of the special board meeting held on June 18, 2018. Mrs. Misfeldt seconded. 5 aye votes, 0 opposed.

SUPERINTENDENT

UPDATES: Dr. Long gave the board an update on the Seismic Project at the high school. He stated that there were some delays to the project due to a redesign with the big beams in the gym, along with smaller crews working. This caused a delay in the roof being completed as quickly as anticipated and moisture damage due to rainstorms. He shared that he had hired Belfor Environmental to do some testing with the gym structure and moisture levels and that he was providing the information as it came in to Ausland. Dr. Long stated that he would know more in a couple of weeks, but that he had contacted PACE in case we had to submit any claims.

Dr. Long shared that he had met with a representative from Western Bus to finalize the sale of a new ADA bus for \$179,422. He stated the bus will have a wheelchair lift providing space for two wheelchairs and many special features that would help during long field trips. Dr. Long shared that he was working with Mrs. Aiken about financing that would be the best option with the least impact to the budget.

Dr. Long and Mrs. Gorman shared a list of state textbooks adoptions. Dr. Long stated that he would be coming to the board in September for official adoptions, but that we need to purchase current science and health adoptions to be ready for the 2018-19 school year. Mrs. Gorman went through the list of adoption information and shared upcoming adoptions.

Dr. Long also shared that teachers at both building would working a couple of days the week prior to in-service week. He stated that they would be working on team building and how their content areas will work into our Natural Resource theme. Dr. Long shared that the money for these days would be paid through special grant funds along with a teacher mentor coach, Mary Palmer-Nowland that will also be paid through special funds.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: **OFFICIAL DESIGNATIONS 2018 -2019 BUTTE FALLS SCHOOL DISTRICT #91**

1. **Superintendent, School District Clerk:** Dr. Philip Long
2. **Deputy Clerk/Budget Officer:** Racheal Aiken
Safety Officer: Dianne Gorman
Transportation Director: Julie Freeman
3. **Regular Board Meeting Date, Time, Place:**
 - Third Monday of each month (work session in August), except for January, February and March when it will be the second Monday due to holidays.
 - 6:00 p.m.
 - District Office meeting room, 720 Laurel Ave. Butte Falls, OR.

- 4. Depositories:**
 - District funds will be deposited at Umpqua Bank in Jackson County and the Local Government Investment Pool secured by D=FDIC and proper collateralization.
- 5. Legal Council:**
 - OSBA Legal Division
 - Paul Dakopolos, Attorney
 - Hungerford Law Firm
- 6. Insurance Agent of Record:**
 - Lloyd Williamson, Protectors Insurance, LLP
- 7. Coordinator of Americans with Disabilities Act:**
 - Julie Freeman
- 8. Newspaper of Record:**
 - Upper Rogue Independent, Eagle Point, Oregon
- 9. Authorize bond provision for District Clerk and Deputy Clerk:**
 - Protectors Insurance, LLP
- 10. Authorize person to sign district and student account checks:
(requires two signatures)**
 - Philip Long (district accounts)
 - Dianne Gorman (district and student accounts)
 - Dorothy (Jeany) Moore (secondary school student account)
 - Julie Freeman (elementary school student account)
 - Mardell Smith (elementary school student account)
 - Racheal Aiken (district and student accounts)
- 11. Authorize person to apply for and receive federal, state, and private grant funding:**
 - Superintendent/Clerk
 - Deputy Clerk
- 12. Auditor:**
 - Cooley, Rapp & Friel, LLC, DBA: Neuner Davidson & Co.
- 13. 403(b) Vendors:**
 - American Fidelity
 - Horace Mann

Section 125 Vendor:

 - American Fidelity

HSA Provider:

 - American Fidelity

Investment Provider:

 - American Fidelity
- 14. Local Public Contract Review Board for the District:**
 - Butte Falls School Board
- 15. Student Accident Insurance:**
 - Myers, Steven & Toohey

Authorization to Purchase a School Bus - Dr. Long - ACTION

Mr. Worman made a motion to direct the superintendent to proceed with the purchase of a new school bus. Mr. Murphy seconded. 5 aye votes, 0 opposed.

Authorization to Purchase Curriculum - Dr. Long - ACTION

Mrs. Pitts made a motion to proceed with the purchase of curriculum materials. Mrs. Misfeldt seconded. 5 aye votes, 0 opposed.

Mrs. Pitts stated that she would not be home in time to attend the August 28 work session scheduled. The board agreed to meet on August 29th at 6:00 pm. Mr. Murphy made a motion to change the work session meeting to August 29, 2018, Mr. Worman seconded. 5 aye votes, 0 opposed.

PERSONNEL:

Hire: Harry Hedrick for the Health/PE Teacher and Athletic Director for the 2018-19 school year - Dr. Long - ACTION

Mrs. Misfeldt made a motion to hire Harry Hedrick as Health/PE teacher and to hire him as Athletic Director for Butte Falls Charter School for the 2018-19 school year. Mr. Murphy seconded. 5 aye votes, 0 opposed.

**COMMENTS FROM
THE BOARD:**

Mr. Murphy stated that two of the pre-school students would be needing some special needs help. He asked if the school could help out with this. Dr. Long stated that he would look into it.

Mrs. Pitts asked about the 6/7 grade teaching position. Dr. Long stated that we were still looking for a candidate.

Mr. Nelson commented that he felt they had a good board and that everyone was working with the best interest of the kids.

ADJOURNMENT: With no further business the regular meeting was adjourned at 7:17 p.m.

Board Chair

Board Secretary

Date

Date